



**FUN SERVICES SSS SOUTH**  
 2 W. HAMLET STREET  
 KENNER, LOUISIANA 70062  
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**2024 SANTA'S SECRET SHOP/ HOLIDAY SHOP CONTRACT**

SCHOOL NAME: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

School Phone/Fax: \_\_\_\_\_

CHAIRPERSON'S NAME: \_\_\_\_\_

Chairperson's Cell: \_\_\_\_\_ Chairperson's Email: \_\_\_\_\_

**CHOOSE YOUR SHOP WEEK** (please place a X next to date):

- November 18 - 22, 2024
- December 2 – 6, 2024
- December 9 - 13, 2024
- December 16 - 20, 2024

ENROLLMENT: \_\_\_\_\_

GRADE LEVELS: \_\_\_\_\_

DELIVERY DATE: \_\_\_\_\_

PICKUP DATE (LAST DAY OF SALE): \_\_\_\_\_

Other: \_\_\_\_\_

Are you running a **SANTA'S SECRET SHOP** or a **HOLIDAY SHOP**? (CIRCLE ONE)

Would you like a **CASH REGISTER?** (Local delivery ONLY) YES or NO (CIRCLE ONE)

(We have a limited # of registers. Please return this sheet early to ensure yours.)

Will you be running a **COUNT INVENTORY SHOP** or a **NO COUNT INVENTORY SHOP**? (CIRCLE ONE)

**COUNT INVENTORY** is when your invoice is based on the number of items that arrive and deduct the items you return.

**NO COUNT INVENTORY** is when your invoice is based on DOLLARS COLLECTED every day, keep your mark up, No counting items. Divide total by your markup percentage 1.1, 1.2 or 1.3 respectively.

We offer **CREDIT CARD PROCESSING** PayThankYou for processing credit cards? (**NO COST TO THE SCHOOL**) YES NO

Will you need **BILINGUAL PARENT LETTER?** YES OR NO (CIRCLE ONE)

Is the school choosing a **PROFIT** percentage? We suggest a lower amount. The more you sell, your profits will grow.

(CHOOSE ONE)

**TERMS & CONDITIONS**

1. Fun Services will provide the following FREE of charge: complete gift line on consignment to the school, gift bags, flyers, collection envelopes, tablecloths, posters, and price labels, deliveries, pickups of unsold merchandise, and overnight reorders (if received by 3pm the previous day).
2. Your organization will provide sponsors/ volunteers to run the program, tables to display gifts, return of unused items, bags, and promotional supplies, and FUN and JOYOUS MEMORIES for your students.
3. Payment of merchandise and needed paperwork will be returned THE DAY OF PICKUP for local orders and within 3 days for UPS orders. **If not, a finance charge and/or forfeit of any bonuses/ discounts will apply.**
4. Customer agrees that no other commercial merchandise will be sold together with Fun Services Santa's Secret Shop™ or Holiday Gift Shop™ programs.

SIGNATURE OF CHAIRPERSON: \_\_\_\_\_

Date: \_\_\_\_\_

SIGNATURE OF FUN SERVICES REP: \_\_\_\_\_

Date: \_\_\_\_\_